

Section 7: Main Campus - Open Computer Lab Information

There are three open computer labs on the Mott campus, available to currently registered students. These computers provide Internet access and all of the software packages used in the classroom courses. The **Open Computer labs** are:

CM1135 (40+ computers) (810) 762-5675 **MMB2113** (10+ computers)
(810) 762-5692

RTC 2604 (15+ computers) (810) 762-4507

Please consult a current tabloid for semester dates and any dates the college may be closed (holidays). Open lab hours by semester:

Fall & Winter Semesters:

Monday – Thursday 8:00am – 10:00pm

Friday & Saturday 8:00am – 5:00pm

Spring Semester:

Monday – Thursday 8:00am – 9:30pm

Friday & Saturday 8:00am – 5:00pm

Closed Sunday

Closed Sunday

Summer Semester:

Monday – Thursday 8:00am – 9:00pm

Friday 8:00am – 5:00pm

Closed Saturday & Sunday

The Open Computer labs are only open during the semester – this means that the **labs are closed on the semester breaks**. This includes the following times:

- Between Fall and Winter semesters (about three weeks near the Christmas holiday)
- Between Summer and Fall semesters (about the last two weeks of August)
- Student systems (dial-up, student e-mail, Blackboard, etc...) may also be unavailable during the short breaks between Winter/Spring and Spring/Summer semesters.

During these 'down' times, maintenance and repair is performed. This may also include the Blackboard and Edtech Student e-mail systems.

We apologize for any inconvenience this may cause.

Section – 7 Computer Resource Guide

To enter the Open Labs, you must have a student id card and be registered for classes during the current semester. OE or Distance Learning ID cards are also accepted for the current semester.

Students using any of the Mott Community College computer facilities or services do so with the understanding that they honor and agree to the MCC and Merit Acceptable Use Policies. Any student found violating these policies will be denied access to those systems and the matter will be pursued with the Student Life office. Please review the ***Student Rights and Responsibilities and Student Code of Conduct*** handbook for student rights and responsibilities.

Use of any of the Open Computer Labs is a privilege, not a right. Students must be willing to comply with the Computer Lab Rules or they lose their lab privilege. **The Computer Lab rules are:**

1. Recreational Internet and E-mail use may be limited to slower computers. Recreational Internet and E-mail use **DOES NOT** take precedence over students doing homework.
2. Food and Drinks are NOT permitted.
3. No children allowed.
4. **The computer lab is a study area** – please keep conversations at a moderate tone.
5. Downloading and installing software on or taking software from the lab computers is absolutely prohibited.
6. **Using the college computers signifies agreement to the all Acceptable Use Policies. YOUR ACTIVITY IS BEING MONITORED.**
7. VIEWING AND PRINTING OF PORNOGRAPHIC AND SUGGESTIVE MATERIALS IS STRICTLY PROHIBITED AT ALL TIMES!! THIS IS AT THE DISCRETION OF THE LAB STAFF.
8. Only one final printout of your work can be printed on the LaserJet printer. Please locate a student copy machine for making duplicates. Excessive printing from the Internet is not allowed – excessive is determined by the lab staff.
9. Please keep your questions limited to computer performance related issues. The lab staff are not tutors – tutors are available at the Library or consult your instructor.
10. Use of chat rooms is prohibited.

If your computer lab privileges have been revoked, you must meet with the Manager of Academic Computing if you would like your privileges restored.